

Brazil Scientific Mobility Undergraduate Program: Notes for Host Institutions

The application to host undergraduate students from the Brazil Scientific Mobility Program starting full-time academic programs in January 2014 will be available in late summer, 2013. Whether your institution has hosted BSMP students in previous terms or is preparing to do so, IIE will request that a new application be submitted. Institutions that submitted an AY 2013 Application will receive an updated copy of their submission.

Full-time Academic Admissions: Requests for Admission to full-time academic non-degree programs are made by IIE via email for the Spring and Fall semesters. We ask that BSMP admissions contacts confirm receipt of applications received and adhere to IIE's requested timeline for providing admissions decisions. BSMP applications are only submitted to one institution at a time, so delayed admissions decisions may negatively affect well-qualified students.

Placement Process: Undergraduate BSMP students participate in IIE's blind-placement process. IIE makes placements based on a comprehensive review of students' applications, including three stated preferred host institutions. Students are not guaranteed placement at their preferred institutions. Students who contact your institutions directly should be directed to IIE.

Intensive English Program Admissions: BSMP students are currently being approved for full semester Intensive English Programs with the potential of continuing in a full-time academic program for two additional Terms. These students will be eligible for academic placements in the following semester if they meet non-degree admission requirements, and their IEP Host Institutions offer the academic courses the students need. Our goal is to maximize the number of students who continue at their respective IEP Host Institutions.

Application Deadlines: IIE works to meet your stated application deadlines each Term. We do, however, appreciate your flexibility. Please only state your institution's final deadline to receive applications each term, i.e. the date after which your institution will no longer review applications.

English Proficiency: In an effort to expand the Program, the Brazilian Government has recently made the TOEFL ITP available to thousands of students in Brazil. Going forward, US institutions must accept TOEFL ITP score reports from BSMP applicants.

Institutional Affiliations: While IIE supports your partnerships with Brazilian institutions, signed MOUs and Articulations are not required to participate as a BSMP Host Institution. We encourage your direct outreach to Brazilian students and institutions.

Room & Board: BSMP Host Institutions must be able to provide university-managed housing and meal plans to BSMP students and subsequently invoice for them to IIE. Housing deposits should be deferred and invoiced to IIE as well.

Logistics: The dates provided to IIE by a pre-determined deadline will be announced to students in their Terms of Appointment (or grant documents). Please be sure to update IIE with changes, as students begin making travel plans upon receipt of their Terms.

Points of Contact: Please be sure to advise all Points of Contact submitted to IIE of their respective roles as they relate to the Brazil Program's management on your campus. For example, the primary admissions contact will be contacted regarding admissions decisions, while the primary contact for billing should be familiar with the BSMP Finance Policies.

Academics: All BSMP students in full-time academic programs are required to enroll in academic courses only. While the grantees are required to enroll in 75% credits within their major fields of study, 100% of their credits should be in coursework that is academic in nature. International Student Advisors should work with BSMP students individually to map their course of study and only sign off on IIE Reports after carefully reviewing students' course enrollments.

Academic Training: Academic Training is a significant component of the Brazil Program. While students are responsible for securing summer internships, your institutional support is greatly appreciated.