

Instructions for completing Common Application for IIE

Please have these instructions available during registration and submission of the Common Application for the Institute of International Education (IIE). If you have any questions regarding these instructions, please e-mail BSWBapp_Fall@iie.org.

STEP 1:

A. If you have not previously registered with Common Application, you need to register and create your account by visiting: <https://www.commonapp.org/> and clicking on the link “Create an Account” on the Applicants starting page.

The screenshot shows the Common Application website interface. At the top, there is a navigation bar with links for "About Us", "Member Colleges", and "Media Inquiries". Below this, the "MISSION" section is visible on the left. On the right, there is a login and registration area with tabs for "Applicants", "Members", and "Recommenders". Under the "Applicants" tab, there are input fields for "Email Address" and "Password", a "Sign In" button, and a "Forgot your Password?" link. To the right of these fields are two buttons: "HELP CENTER" and "CREATE AN ACCOUNT", both with "Go" buttons next to them. The "CREATE AN ACCOUNT" button is circled in red.

Please make sure you are not using Internet Explorer since this browser does not support the Common App site.



If you have previously registered, please log in and proceed to Step 2.

B. In creating your account, please remember the following:

- **The most important section of your registration is creating your login information.** You will register using your e-mail address as your username. Your **password** should be: Brazil2014! Please note that the B in Brazil must be in uppercase.
- After completing your login credentials, please click “continue” to complete the registration information section.

Account Creation

1 Login Credentials > 2 Registration Information

Email Address*

Please complete this required question.

Re-type Email Address*

Password*

Re-type Password*



We collect your email address and share it with the colleges to which you apply so that the colleges can communicate with you directly regarding your application. We don't share your information with third parties for marketing or promotional services.

To help protect the security of your account, passwords must meet the following requirements:

- Length between 8 and 16 characters
- At least one upper case alphabetic character
- At least one lower case alphabetic character
- At least one numeric character
- At least one of the following characters: ! @ # \$ % ^ & *
- No space characters

[Cancel](#)

[Continue](#)

- Under first name, please type your complete given name exactly as it appears on your passport. If your passport says that your given name is “Elizabeth Anne” or “Bruno Luiz”, you should not put just “Elizabeth” or “Bruno”.
- Under last name, please type your complete surname as it appears on your passport.

Account Creation

1 Login Credentials > 2 Registration Information

First/given name*

Please complete this required question.

Last/family/surname*

Address*

Enter address

I am a(n):*

- Applicant planning to enroll within the next 12 months
- Counselor interested in learning more about the Common App
- Teacher interested in learning more about the Common App
- Other student
- None of the above

[Clear](#)

- Enter an address by clicking on the Enter Address button. Please write in IIE’s address as your permanent address, then continue:
 - Country – United States of America
 - Address Line 1 – 809 United Nations Plaza

- Address Line 2 – Institute of International Education
- Address Line 3 – C/O Shahreen Rahman
- City – New York
- State – New York
- Zip Code – 10017
- Then click Continue (if a box asks you to verify your address you should click on “use as entered” to continue)

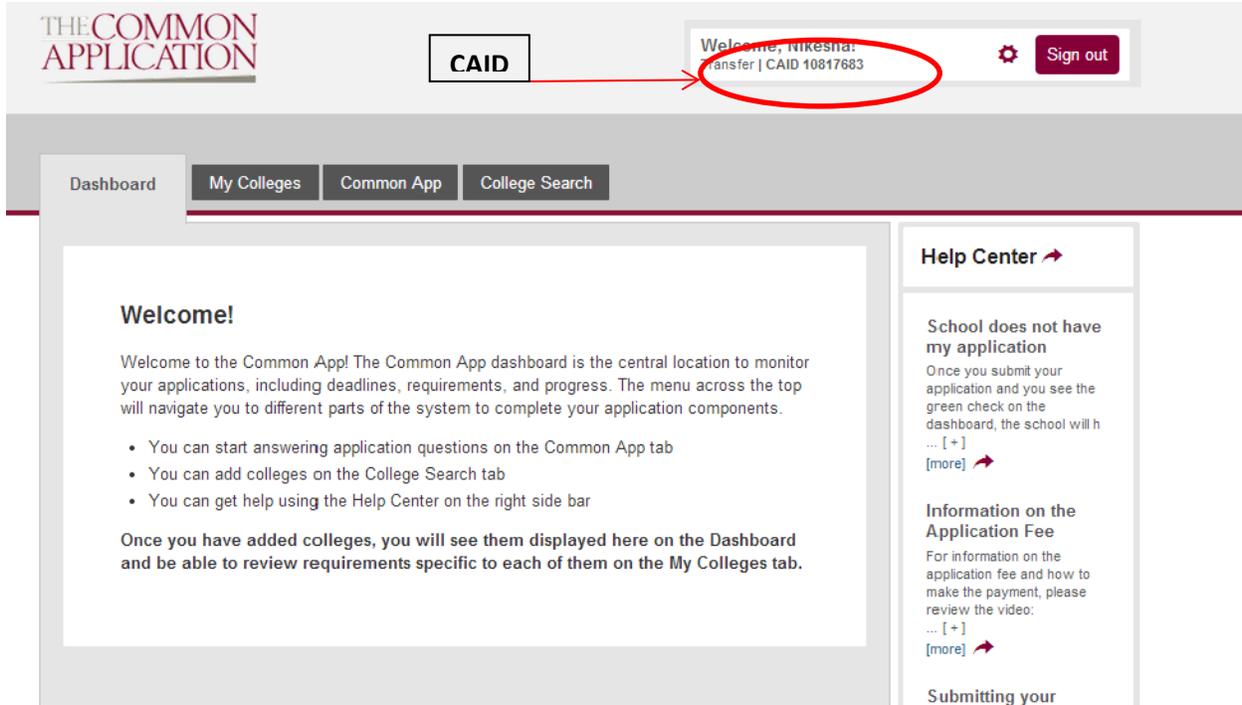
| Select one of the following potential matches: | |
|--|------------|
| 809 United Nations Plz, New York NY | 10017-3503 |
| 809 United Nations Plz Bsmt 1, New York NY | 10017-3503 |
| 809 United Nations Plz Bsmt 1, New York NY | 10017-3580 |
| Institute Intl Education, 809 United Nations Plz Bsmt 1, New York NY | 10017-3580 |
| 809 United Nations Plz Fl 4, New York NY | 10017-3556 |
| 809 United Nations Plz Fl 10, New York NY | 10017-3557 |
| 809 United Nations Plz Fl 200, New York NY | 10017-3558 |

You entered an address that may be undeliverable:
 809 United Nations Plaza
 Institute of International Education
 C/O Shahreen Rahman
 New York
 NY
 10017
 USA

[Use as entered](#) [Edit](#)

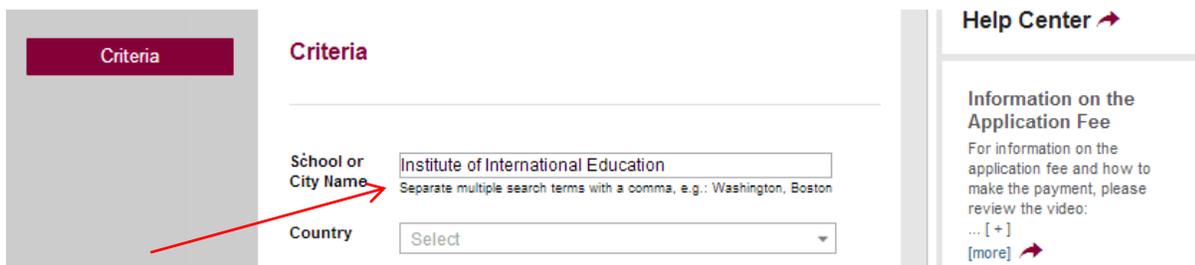
- Select your gender
- Enter your phone number and date of birth (DOB)
- For the “I am applying as a:” question, select “Transfer Student”.
- In the “I am a(n):” section, please select “Applicant planning to enroll within the next 12 months”.
- Check the box that says you wish the colleges you are considering to communicate with you by e-mail prior to submission. Then check the box saying that you are age 13 or older and agree to the license agreement.
- Click on Create

You are now registered on Common Application. Once you are in the Common Application, please note the CAID number listed at the top right hand corner of the page. This is your common app ID number, which you will need later. Please save this for your records.

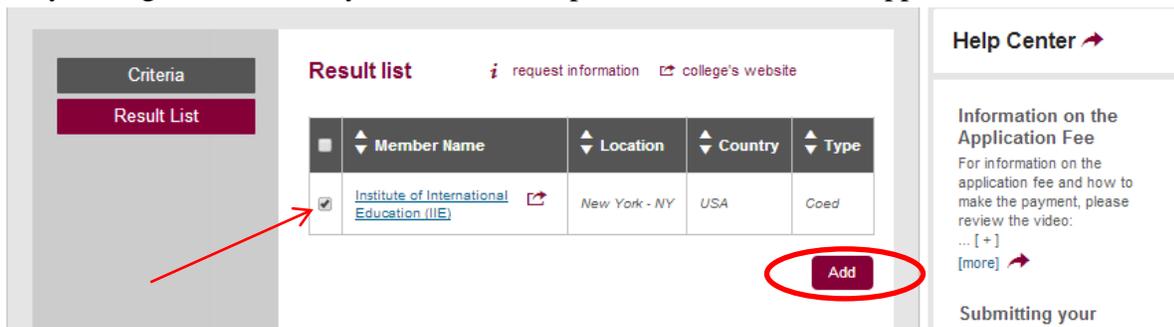


STEP 2:

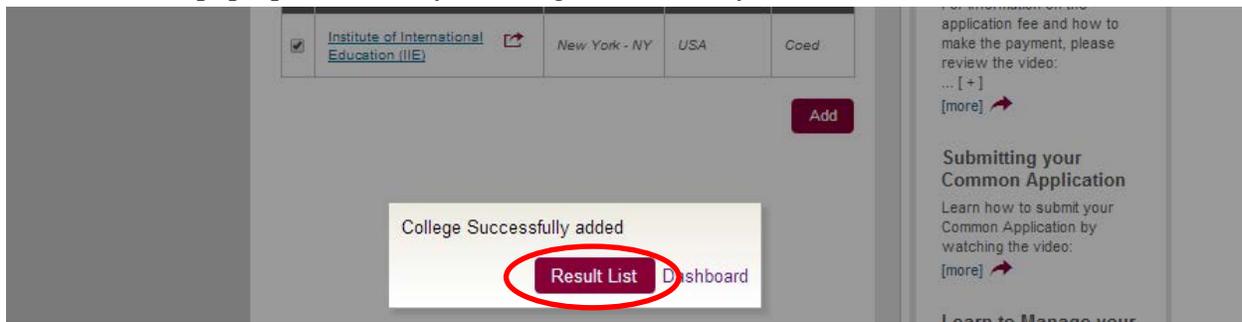
Now that you have completed registration, click on the tab labeled “College Search”. Enter “Institute of International Education” into the school or city name section and search.



When IIE appears, click on the far left check box and select “add”. This will add IIE to your “My Colleges” tab so that you can now complete the IIE Common Application.

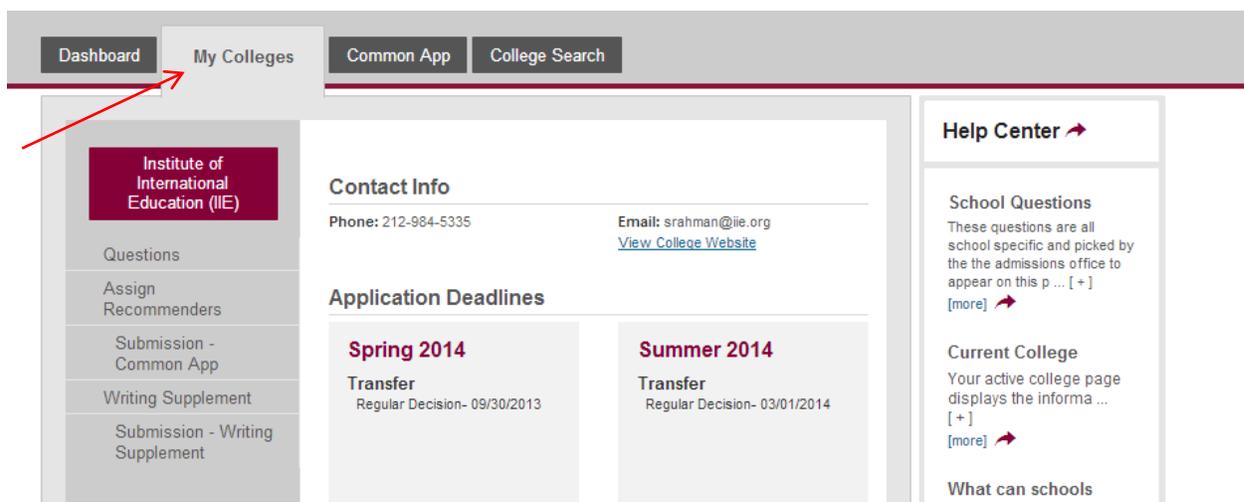


You will see a pop-up box that says “College Successfully added”. Click the Results List button.



STEP 3:

Next, click on the My Colleges tab. You should now proceed to complete the IIE Application under your “My Colleges” tab.



- A. Click on “Questions”.
 - a. Under preferred start term, select “Fall 2014”.
 - b. Under preferred admission plan, select “Regular Decision”.
 - c. Select “No” for need-based financial aid, then click “Continue”.
 - d. Under Academics, select “Brazil Scientific Mobility Program – Intensive English” as your program.
 - e. Select the major you intend to study in the U.S. for your field of study. If your field of study does not appear on the list, check to see if it’s listed under a slightly different name or if there is a very similar field available (for example, if your field of study in Brazil is Production Engineering, you should choose “Industrial, Manufacturing, and Production Engineering”). If you cannot find anything related to your field of study, please select one of the “Other” options at the end of the list.
 - f. Enter your CPF without any non-numerical characters (01234567899, not 012.345.678-99) and click “Continue”

g. Under the activities section, you can prioritize any extracurricular activities you wish to participate in while in the U.S.; however, you do not need to select any. Click “continue” when you are finished.

B. Click on “Assign Recommenders”

a. Under the FERPA Release Authorization, click the underlined text that says “release authorization”

Please read through the statement explaining what FERPA is and confirm that you have read and understood the authorization by checking the “I have fully read and understood the FERPA release authorization” box. Click “continue”.

Release Authorization

1 Instructions > 2 Form

The questions you will see on the next screen relate to your educational records. The first pertains to the transmission of your educational records from your secondary school(s) to the colleges to which you are applying. The second concerns your right of access to confidential letters of recommendation. Under the terms of the Family Educational Rights and Privacy Act (FERPA), you can review recommendations and accompanying forms if you are age 18 or older or upon enrollment at a postsecondary institution provided that institution saves the documents. You may, however, waive this right of access altogether. In a moment, you'll be asked if you wish to waive this right.

Why should you consider waiving your right of access? Waiving your right lets colleges know that you will never try to read your recommendations. That in turn reassures colleges that your recommenders have provided support that is candid and truthful. While you are free to respond as you wish, if you choose not to waive your right, some recommenders may decline your request, and some colleges may disregard recommendations submitted on your behalf.

After you make your selection about whether you want to waive your right of access, you will be able to invite your recommenders. Once you make the first invitation, you will not be able to change your waiver selection. To ensure that you fully understand the implications of your decision, we urge you not to answer the waiver question until you have consulted with your counselor, another school official, or your parent/legal guardian.

I have fully read and understood the FERPA Release Authorization explanation above.

[Cancel](#)

[Continue](#)

- b. Next, please authorize the release of records, by checking the “I authorize every school that I have attended to release all requested records and recommendations to colleges to which I am applying for admission ... etc” box.
- c. Please select, “I waive my right to review all recommendation and support documents submitted by me or on my behalf” box.
- d. Then check the box that states “I understand that my waiver or no waiver selection above pertains to all colleges ... etc.)
- e. Provide a digital signature by typing your name and click Save



Release Authorization

1 ✓ Instructions

2 Form

I authorize every school that I have attended to release all requested records and recommendations to colleges to which I am applying for admission. I also authorize employees at these colleges to confidentially contact my current and former schools should they have questions about the information submitted on my behalf

Please select one:

- I waive my right to review all recommendations and supporting documents submitted by me or on my behalf.
- I DO NOT waive my right to review all recommendations and supporting documents submitted by me or on my behalf.

I understand that my waiver or no waiver selection above pertains to all colleges to which I apply and that my **selections on this page cannot be changed once I invite my first recommender.**

Signature

Date



[Back](#)

Save

C. After completing the FERPA Release Authorization, you need to select a college official to complete your Registrar Report.

- For the Registrar Report, you should select a college official who has access to your grade information and will be able to attest to whether or not you are in good academic standing. You should not provide an e-mail address.

Recommender Invitations

| | | | |
|--------|--|---------------|----------------------|
| Type* | <input type="text" value="Registrar"/> | First Name* | <input type="text"/> |
| Title* | <input type="text" value="Select an Op..."/> | Last Name* | <input type="text"/> |
| | | Email Address | <input type="text"/> |

Send Invite

- Blank forms for the instructor evaluation and registrar's report can be found on our website. Do not invite your recommenders through the online interface, as it is very difficult to use and currently does not function.

**For the registrar report, it is very important that your cumulative GPA and GPA scale be filled in accurately. For those who are not familiar with the term, a GPA is your grade point average, which shows your average performance in all of your courses based on your grades. In the U.S., GPAs are calculated on a 4.0 scale, but most universities in Brazil use a 10.0 grading scale. It is fine to use your Brazilian institution's grading scale, but it must be clearly noted what the scale is (5.0, 10.0, etc.). Your grades should be marked as "weighted" if your school uses a curve when grading (where the student with the highest grade is given a 100, and all other students' grades are increased by the same amount). Your grades should be marked as "unweighted" if your school does not change grades from what is scored by each student.

**While we understand that not every institution tracks class rank or highest GPA in class, it is important for your advisor to be able to provide a brief statement about your academic performance if these numbers are not tracked by your institution in Brazil. Since Brazil and the U.S. have different approaches to grading, showing where your GPA fits with the overall GPA for other students studying the same subject at the same school can be extremely helpful for U.S. institutions when reviewing your application. Most Brazilian students will have lower GPAs than U.S. students because of the difference in how grading is handled. The more information you can provide about your academic performance, the more U.S. institutions will be able to understand your abilities.

STEP 4:

Please select "Writing Supplement" next. Most of these questions are essay prompts, though we also ask for a few documents to be uploaded. You should read through the essay prompts carefully before beginning to write. The prompts are included below with some additional clarification. The Signature Page that should be uploaded on this page is included with these instructions.

- A. Please upload a copy of the biographical page of your passport in this section. If you currently do not have a valid passport, you must apply for one immediately. Your IIE application will be pending until we receive a copy of your passport with expiration date as listed on the Instructions. You can submit the Common Application without this document, but you need to submit this document as soon as possible.
- B. Study Objectives: In an essay of no less than 250 words and no more than 500 words, write a clear and detailed description of your study objectives. Be specific about your field of study and your specialized interests within this field. – This question focuses on what you want to learn during your program. Please try to outline what you want to get from the program academically.
- C. Perspectives in the U.S.: In an essay of no less than 250 words and no more than 500 words, explain the unique perspectives you hope to gain in the U.S. and how you intend to use these skills, knowledge and experience upon your return to your home country. – This question focuses on what you hope to get out of being in the U.S. This should be a more general essay about why you want to participate in the program and why you wanted to come to the U.S.
- D. Research Topics: In a short essay of no more than 100 words, please discuss research topics you would like to pursue if given the opportunity while studying in the U.S. – Please provide a brief explanation of topics that interest you and research projects that you would be interested in participating in while in the U.S. Try to be as specific as possible. For example, if you are interested in working on biopolymers, please specify this rather than stating biological materials or polymers.
- E. Resume/CV: Please upload your most recent resume/CV in this section. – This should be a 1 page document showing your work experience and any academic awards you have received or particularly significant projects you have worked on.

Resume/CV: Please upload your most recent resume/CV in this section. Please make sure you have reviewed the guidelines provided to you in the Application Instructions before you upload the document.

Hint: A .pdf file under 500 KB in size will be accepted.

 [Upload Document](#)

F. Institutional preferences:

- Please indicate if you would be interested in placement at an HBCU, religious-affiliated institution, single-gender institution, or institution in the non-contiguous U.S.
- Rank up to 3 institutions that you would prefer to attend. In no more than 75 words, explain the academic opportunities that these institutions are able to offer you. Try to be as specific as possible.

Please note that while we do try to take student preferences into account, we cannot guarantee that we will be able to do so. – This essay is your chance to request specific host institutions. If you feel strongly that a certain school is the best one for you, please explain briefly why you feel this way. If a professor you work with has an association with an institution or if the institution is doing research in an area you are very interested in, these are both good reasons that help inform IIE’s reviewers of why that school is a good fit for you. These reasons should be specific to you and unique arguments about why you should go to a given institution. **Ranking or regional preferences are not substantial reasons and should not be listed.**

You should be sure to look into the admission requirements for any requested institutions, as it is unlikely you can be placed at an institution you are not qualified for. For example, if you have only scored an 82 on the TOEFL, and the institution you wish to attend requires a 100, you are unlikely to be admitted there. You should also keep in mind that many commonly requested institutions cannot be considered for most students. For example, one institution was requested by over 500 students this past year, but only accepts 10 students each cohort.

These 2 reasons are the most common ones that we cannot place students at requested institutions. Be sure to do your research on a wide variety of institutions and make a good case for why you should go to the institution you desire. There are over 200 U.S. institutions currently hosting students through the program, so try to be clear about why you think a given institution is the right one for you.

If you wish to be placed at the same institution as another student, you should both research your preferred institutions thoroughly and make strong cases for why you should be placed at those schools. IIE does not accept requests to be placed at the same institution as another student. If you are requesting to be placed in a specific area because you have family who reside in the U.S., please research multiple institutions in this area and request only institutions in this area.

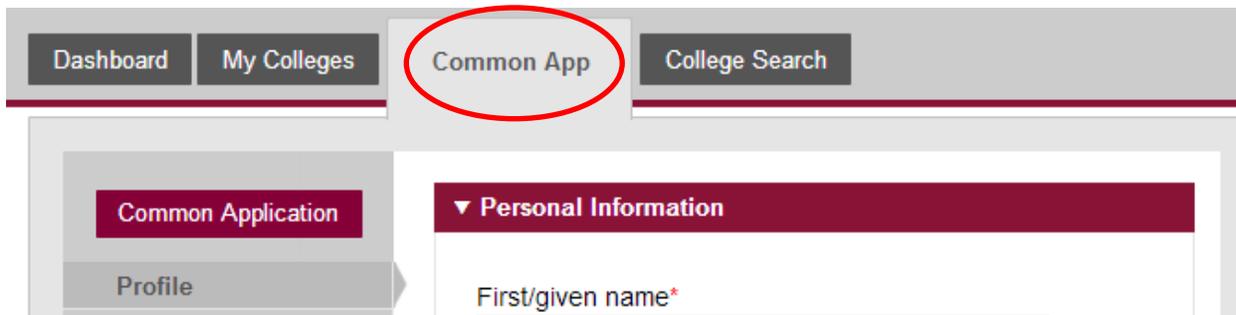
Any requests made after you have submitted your common application cannot be taken into account for your placement.

- G. Courses: Please list up to 8 courses with brief descriptions that you wish to take in the U.S. - This list will be reviewed by potential host institutions and used to determine whether or not they have appropriate coursework for you. If a specific course is absolutely necessary for you during the time you are in the U.S., be sure to state this clearly.
- H. Signature: Please upload a signed copy of the IIE Signature Page in this section. Your application will be considered incomplete without this signature page (which can be found on the IIE website (<http://www.iie.org/en/Programs/Brazil-Scientific-Mobility/Apply-Now/Application-Instructions>)
- I. Once you have finished answering all the questions in the Writing Supplement section, click Continue.

After completing all required questions, please move on to the Common App itself. Please remember that you should not submit your application or writing supplement.

STEP 5:

To begin the Common App, click on the Common App tab. Certain parts of your application will be filled in already based on the information you provided while registering.



Profile Tab:

- A. Personal Information: In this section, you should fill in any blank fields that pertain to you, and then continue.
- B. Address: This section should already be completed with IIE’s address. If you had previously registered for the Common Application using your own address, please be sure to update the address according to part B of the registration instructions above.
- C. Contact Details: Please change your e-mail address to BSWB_Fall@iie.org, and selected your preferred phone as 646-308-8861. This should be selected as a “home” phone. Under alternate phone, please select “No other telephone”, and then continue.

The screenshot shows the 'Common Application' interface. The 'Contact Details' section is expanded, showing the following fields:

- Email address***: BSWBapp_Fall@iie.org (circled in red)
- Preferred phone***:
 - Home (selected)
 - Mobile
- Preferred phone number***: +1 646-308-8861 (circled in red)
- Alternate phone***:
 - No other telephone
 - Home
 - Mobile

A 'Help Center' sidebar is visible on the right, with a section titled 'Trouble entering phone number' providing instructions on how to format the number.

D. Demographics: All information in this section is voluntary. You can choose to state your religious preference, but are not required to do so. If you wish to provide Ethnic identification, you are free to do so, but this is not required.

| If you identify as: | Please mark: |
|---------------------|--|
| Amarela | Asian |
| Branca | White |
| Indigena | American Indiana or Alaska Native |
| Preta | Black or African American |
| Parda | Please select multiple options based on what you identify with |

E. Geography: In this section, please fill in the information regarding your country and city of birth, along with the number of years you have lived in and outside of the United States. You should round up to the nearest year.

F. Language: Please select the number of languages you are proficient in, and then fill out the information for each language. You should include both Portuguese and English at minimum, but if you speak any additional languages, you should include those as well.

G. Citizenship: Please note whether or not you hold Dual Citizenship in the U.S. or if you already have a Green Card (U.S. permanent resident). If you do not have dual U.S. citizenship or have a Green Card, select “Other (Non-US)”.

- If you are a U.S. citizen or have U.S. permanent residency, you will be asked to provide additional information such as your social security number or your Green Card number
- If you select Other (Non-US), you should list your country of citizenship and if you have ever had a U.S. visa

H. Common App Fee Waiver: IIE does not charge a common application fee. Please select “No” for this question, then continue.

Common App Fee Waiver

Our member colleges want to make sure that application fees do not pose a barrier for any student who wishes to apply for admission. Do you feel that your financial circumstances might qualify you for an application fee waiver?*

Yes

No

[Clear](#)

[Back](#) [Continue](#)

Family Tab:

I. Family Tab: Please fill in information about your family as appropriate.

Education Tab:

J. College: Use the “Find College” search tool to find your institution in Brazil. If you find your college, please select it. If not, please select “I don’t see the college I am looking for”, then fill in your college information. After this, please provide the information regarding your education. For your advisor’s information, please use the same person you selected as your registrar if you do not have an academic advisor.

Common Application

- Profile
- Family ✓
- Education**
- Testing
- Activities ✓
- Writing

College

College lookup*

Date of entry*

Month Year

Exit date

Month Day Year

Narrow your choices

Choose a College

| Name | Location |
|---|--------------------------|
| <input type="radio"/> Universidade De Sao Paulo | Sao Paulo, Brazil |
| <input type="radio"/> Universitario Ritter Dos Reis | Porto Alegre- RS, Brazil |
| <input type="radio"/> I don't see the college I am looking for on this list | |

> College Name

> Country

> City

- K. Secondary School: Enter the number of secondary schools (high schools) you attend then click Continue. Use the “Find School” search tool. If you find the secondary school or schools you attended, select it/them. If not, please select “I don’t see my high school on this list”, and fill out your secondary school information accordingly. Then fill in your start date and graduation date for your secondary school. Continue.
- L. CBO: Please skip this section. This question only applies to U.S. students and programs.
- M. Education Interruption: Please mark any situation here that may apply to you. You do not have to complete this section if it does not apply to you.

Common Application

Profile

Family ✓

Education

Testing

Activities ✓

Writing

▶ College

▶ Secondary Schools

▶ CBO ✓

▼ Education Interruption

If your progression through secondary school was or will be delayed or interrupted in any way, please check all that apply

did or will not graduate

did or will graduate early

did or will graduate late

did or will change secondary schools

did or will take time off

did or will take gap year

did or will receive GED

OR

[Back](#) **Continue**

N. Colleges & Universities: If you took any university-level courses during secondary school, please indicate that in this section. **You should not include any university-level courses that you completed at your current university.**

Common Application

Profile

Family ✓

Education

Testing

Activities ✓

Writing

▶ College

▶ Secondary Schools

▶ CBO ✓

▶ Education Interruption ✓

▼ Colleges & Universities

If you have taken a college/university course beginning with 9th grade, please indicate number of colleges

Select

[Back](#) **Continue**

Testing Tab:

- O. Tests Taken: Please mark “No” for reporting standardized test scores. Instructions for reporting your test scores are included in Step 6.

Activities Tab:

- P. Activities: Please include any extra-curricular activities that you wish to be considered when potential host institutions are reviewing your application. This section is regarding activities that you have done previously, not activities you wish to participate in while in the U.S.

Writing Tab:

- Q. Personal Essay: Please copy the essay you wrote for the Perspectives in the U.S. prompt question and insert it in this section.
- R. Disciplinary History: Please answer these questions honestly and accurately.
- S. Additional Information: Please leave this section blank, and save.

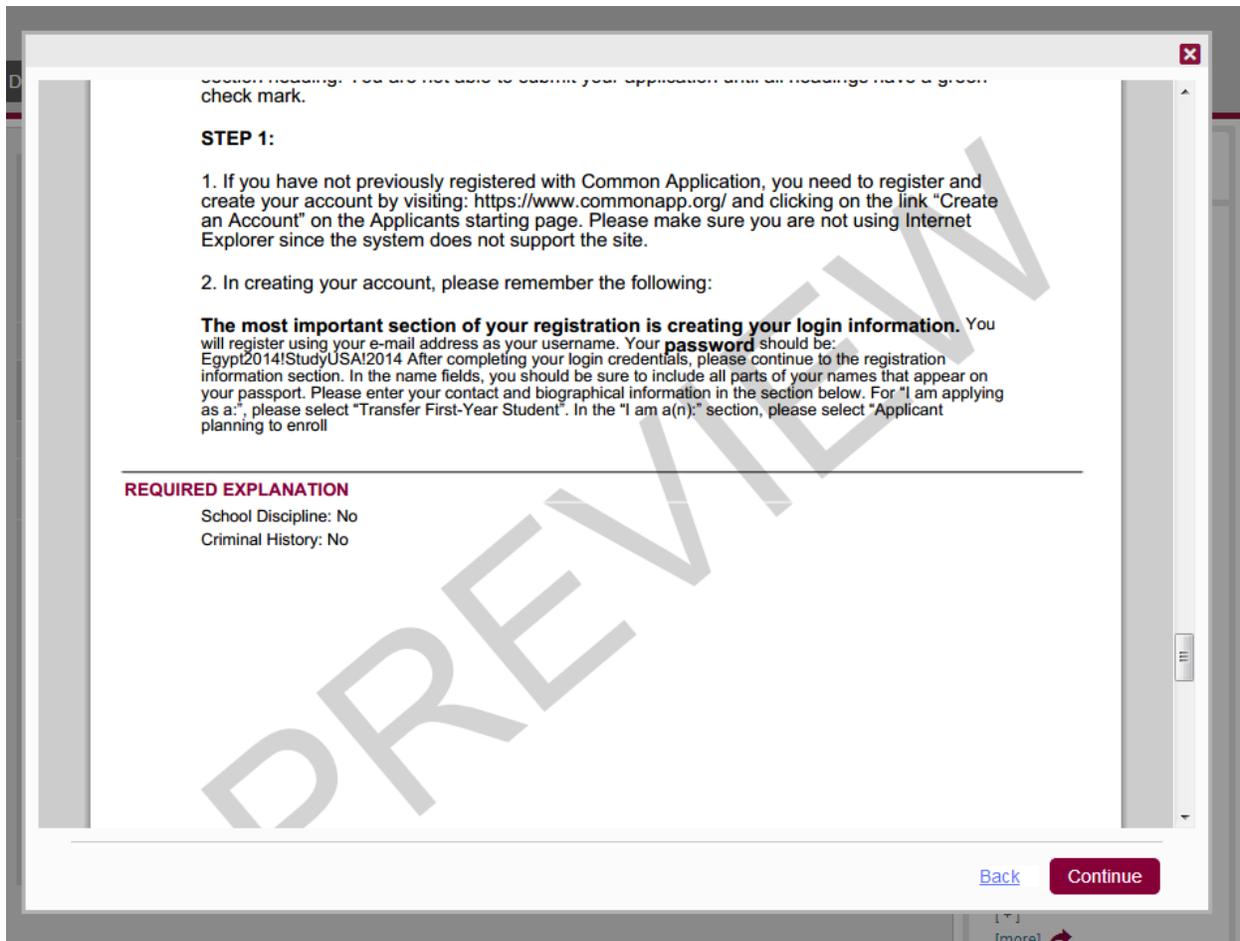
STEP 6:

Now that you have completed the Common Application, you should submit all sections to IIE. You should **not** be submitting your Common Application to any other institution.

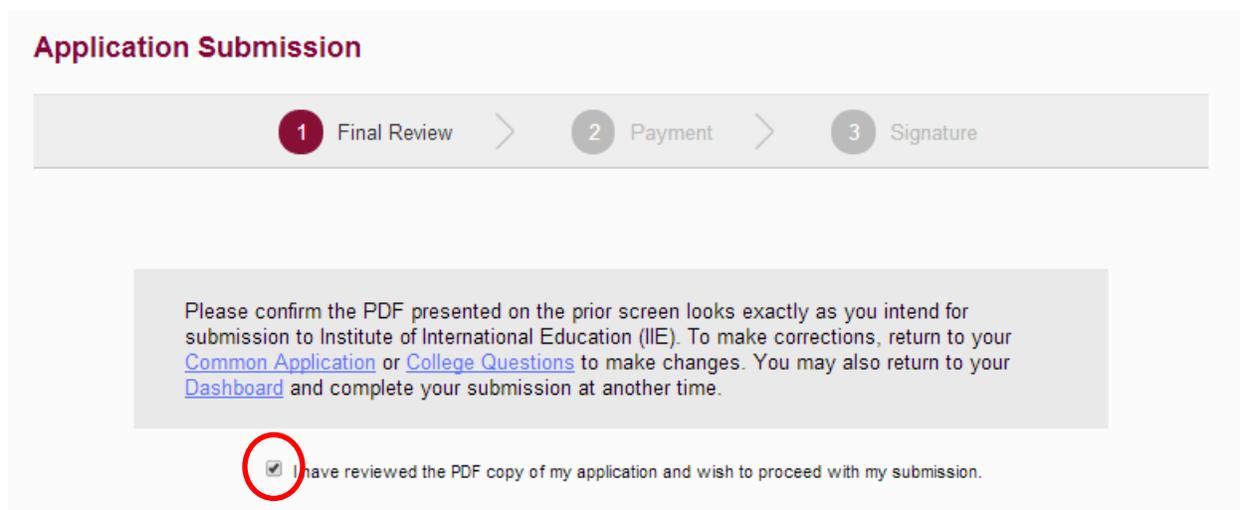
To submit your application, go to your Dashboard. Click on “Institute of International Education (IIE)”. If any section of your application is marked as “Incomplete”, please go back to this section and check what information is missing. Complete any missing information. Once all sections are listed as “Ready”, click the Submit button.

The screenshot shows a web dashboard with a navigation bar at the top containing 'Dashboard', 'My Colleges', 'Common App', and 'College Search'. Below this is a table with columns for 'My Colleges (1)', 'Deadline', 'Application', and 'Writing Supplement'. The first row is for 'Institute of International Education (IIE)' with a deadline of '1/31/2014'. Underneath, it shows 'Fall 2014 , RD' and a list of application sections: 'Application' (with sub-items 'Common Application', 'Member Questions', and 'Assign Recommenders') and 'Writing Supplement'. Each of these sections has a 'Ready' status. A red circle highlights the 'Submit' button on the right side of the 'Application' section.

After you click submit, the Common App will generate a preview of your application. Please review this to make sure there are no sections you wish to change. Once you have submitted your application, you cannot make any changes. If the preview looks correct, click Continue.



The Common App will now ask you to confirm that you have reviewed your application and wish to submit. Please check the confirmation box, and click continue.



The Common App will now tell you that IIE does not charge an application fee. Click Continue.

Application Submission

1 ✓ Final Review > 2 Payment > 3 Signature

This member does not charge an application fee. Click 'Continue' below to proceed with the submission process.

Read through the signature statements, and then check all 4 boxes to confirm the information. Write in your name under the Signature field, and click Submit to submit your application.

Application Submission

1 ✓ Final Review > 2 ✓ Payment > 3 Signature

Signature

Please affirm the following before you submit your application.

- I understand that once my application has been submitted it may not be altered in any way; I will need to contact the institution directly if I wish to provide additional information.
- I certify that all information submitted in the admission process -- including this application and any other supporting materials -- is my own work, factually true, and honestly presented, and that these documents will become the property of the institution to which I am applying and will not be returned to me. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation, expulsion, or revocation of course credit, grades, and degree should the information I have certified be false.
- I acknowledge that I have reviewed the application instructions for the college receiving this application. I understand that all offers of admission are conditional, pending receipt of final transcripts showing work comparable in quality to that upon which the offer was based, as well as honorable dismissal from the school.
- I affirm that I will send an enrollment deposit (or equivalent) to only one institution; sending multiple deposits (or equivalent) may result in the withdrawal of my admission offers from all institutions. [Note: students may send an enrollment deposit (or equivalent) to a second institution where they have been admitted from the waitlist, provided that they inform the first institution that they will no longer be enrolling.]

Signature Date 

[Back](#)

Once you have submitted the Common Application and Writing Supplement to IIE, please send an e-mail confirmation to IIE at BSWBapp_Fall@iie.org. Please include the following information in your e-mail:

The subject line of the e-mail should be written: “BSMP English_Your Full Name”

The e-mail should include:

- A. Your given name as it appears on your passport (if you do not yet have your passport, please complete this as you did on your passport application. If you not have started your passport application yet, please do so immediately.)
- B. Your surname as it appears on your passport
- C. Common App ID Number
- D. Your field of study as you listed it in the Common Application
- E. Your current institution in Brazil
- F. The e-mail address you used to register in the Common Application. Also, please note if you used a different password than the requested one.
- G. Confirmation that you have submitted your TOEFL* score report to IIE with the date you took the test. If you took the TOEFL ITP through the Brazilian Fulbright Commission, please just note the date you took the test.
*TOEFL institution code is 3828, undergraduate

You should also attach to the e-mail the following other documents:

- Translated copy of your transcripts – please make sure that the transcript includes the name of the course(s), when it was taken, and the grade(s) you received. This transcript should include all courses you have taken at the university level. If you have changed universities, you should get a transcript for each school you have attended. The transcript translation must be an official translation, either done by an official at your university, or by a certified translator. If your university cannot provide a translated copy of the transcript, we encourage you to reach out to the nearest EducationUSA office for translation assistance.
- Portuguese version of your transcripts – please submit the copy of your transcripts that you had translated. If the translation is done by your university and the translated copy is printed on official letterhead, the original Portuguese version is not required.
- Registrar’s Report – please make sure that the registrar’s report information and your transcripts are issued at the same time and have the same information regarding your grades.
- 2 Instructor Evaluations – If your instructor wishes to submit the evaluation directly, rather than to you, please note this in your e-mail. Your instructor can e-mail this themselves to BSWBApp_Fall@iie.org. The e-mail they send should include your complete name, e-mail address, and Common App ID to insure that it is correctly associated with your file.
- Passport – please make sure that your passport is valid through September 2015. If it is not valid through this date, please submit your current passport now and apply for a new one as soon as possible.

- Copies of your TOEFL or ITP score report.

| | | |
|------|----------|---|
| Send | From ▾ | BSMPstudent@gmail.com |
| | To... | BSWBapp_Fall@ie.org |
| | Cc... | |
| | Bcc... | |
| | Subject: | BSMP Fall_Elizabeth Anne Carrington Keane |

A. Given Name: Elizabeth Anne
 B. Surname: Carrington Keane
 C. Common App ID Number: 10817683
 D. Field of Study: Civil Engineering
 E. Brazilian Institution: Federal University of Rio de Janeiro
 F. Email Address: BSMPstudent@gmail.com
 G. I confirm that I have submitted my TOEFL score report to IIE.

If any of the required documents are not included, please include an explanation of why the document was not included and when you expect to be able to submit it.

If you have any climate sensitivities that require special consideration, please note them in this e-mail and provide a doctor's note explaining your condition and why you need to be in a specific climate. If you have any medical conditions that require consistent medication or any disabilities that may require special accommodation, please also note these in your e-mail. This information will not restrict your ability to participate in the program, but is important once your placement has been finalized so that the proper accommodations can be made.