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Brazil Scientific Mobility Program (BSMP)

Hosting and Supporting BSMP Intensive English Students

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Institute of International Education at a Glance

- Among the world's largest not-for-profit organizations in international education exchange and training
- Founded in 1919 in NYC
- 32 offices and representatives globally
- 650 staff worldwide
- 1,000 member institutions
- Online at: www.iie.org

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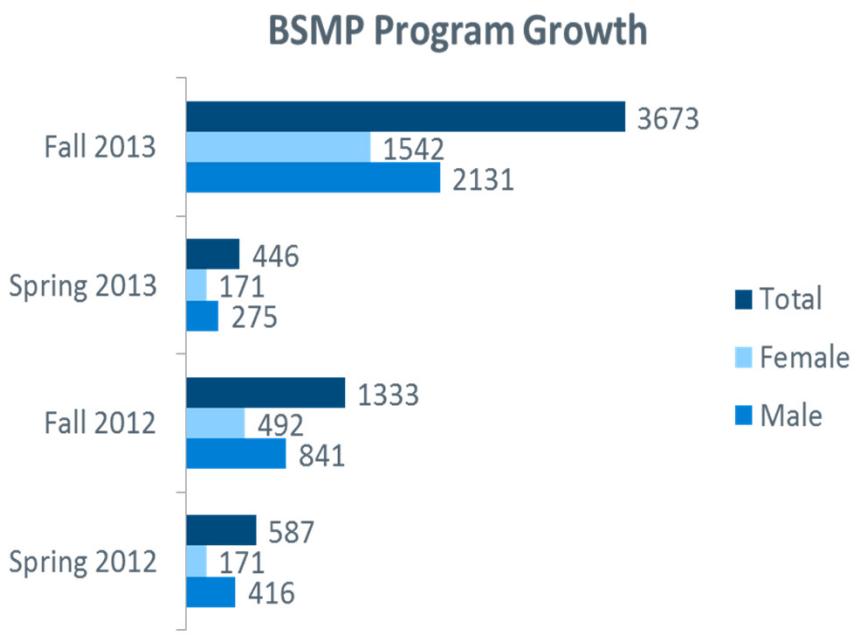
Introduction to BSMP

The Brazil Scientific Mobility Program (BSMP)* is a one-year, non-degree program for Brazilian students to study abroad in the United States. BSMP is part of the Brazilian government's larger initiative to grant 100,000 Brazilian university students the opportunity to study abroad at the world's best colleges and universities.

Program Trajectory:

Intensive English
+
Year of Academic Study
+
Academic Training/Internship



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Intensive English Host Institutions

2013 Intensive English Program Data

Top 10 States for Total Placement	Students	Number of Host Institutions in State
New York	690	45
California	482	27
Illinois	348	14
Michigan	272	11
Florida	261	13
Wisconsin	244	11
Indiana	239	14
Arizona	230	4
Missouri	218	9
Pennsylvania	180	18

March 2014:

143 Intensive English Program Host Institutions

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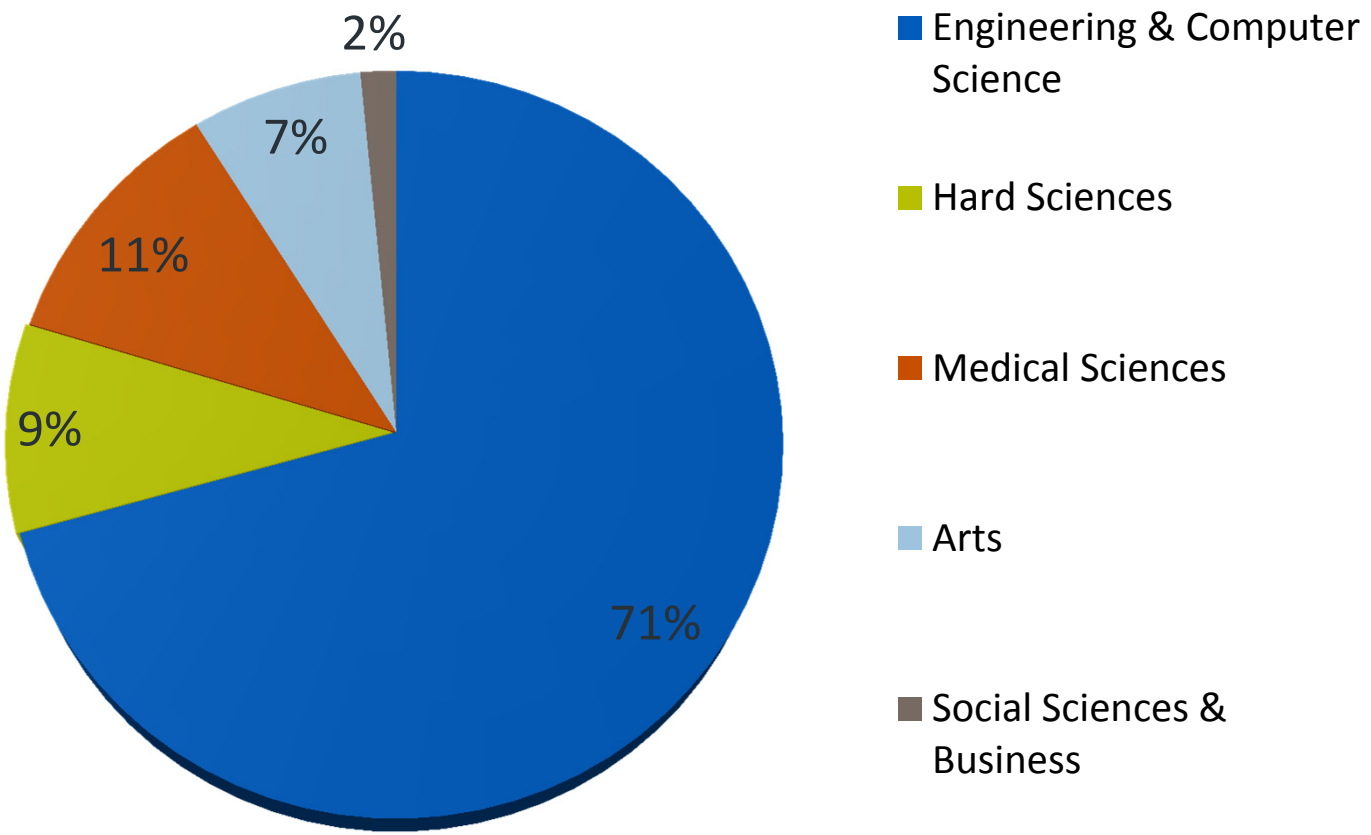
2013 BSMP Student Fields of Study



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Spring BSMP Program Timeline

Proposed Activity	Timeline
Intensive English Program	March-August, 2014*
Fall Academic Semester	September-December, 2014
Spring Academic Semester	January-May, 2015
Internship	June-August, 2015

*Please note that students should not have more than a two-week gap period between completion of Intensive English training and the start of their academic coursework.

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Placement Processes

- Approximately 2100 Grantees; 300-600 ITP
- Rolling basis from January-early February.
- Target: One institution for intensive English and academic year.
- Students are admitted to their Intensive English Program **before** being assigned to the academic program.

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Placement Processes

IIE representative sends student Common App and dossier to IEP for consideration of admission

Admissions returns decision to IIE

IIE generates Terms of Appointment (TOA) and uploads it to student portal. IIE then sends TOA Release notification to IEP.

Student either accepts or declines. Student is responsible for sharing signed TOA with IEP.

University communicates directly with student to get additional information, forms etc.

IIE will notify IEP of any withdrawals.

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Arrival Processes: IEP

- Pre-arrival Communication: Don't be shy!
- IEPs are encouraged to communicate with grantees prior to their arrival and provide information on:
    - Housing and Meals
    - Transportation
    - Vaccinations

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Housing for BSMP Students

- BSMP scholarship covers standard shared-bedroom campus housing
- Exceptions are only permitted with official university confirmation of unavailability of appropriate housing
- If you are uncertain as to which housing option at your institution would be most appropriate for the BSMP students, please email BrazilEnglishPayment@iie.org
- All third-party housing is coordinated directly with our finance team via BrazilEnglishPayment@iie.org

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Meal Plans

- Students' meal plan MUST provide 21 meals per week. This may be in the form of cafeteria meals + dining dollars ($7 allotted per missing meal)
- If your university does not offer dining dollars or a plan offering 21 meals, please email our finance team at BrazilEnglishPayment@iie.org to discuss alternatives

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Health Insurance

- Students should be enrolled in university health insurance that meets J-1 visa requirements (see outline here: http://www.iie.org/en/Programs/Brazil-Scientific-Mobility/Current-Students/Health-Insurance)
- If appropriate university health insurance is not available, IIE will purchase CISI insurance for students (http://www.culturalinsurance.com/)
- If your university does not offer an insurance plan that meets J-1 regulations, please email our Insurance team at BSWBInsurance@iie.org to ensure that students are enrolled in CISI coverage

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CAPES's Role

- Program Sponsor
- Provides student stipends:
  - $1,300 settling-in stipend
  - $1,300 university break allowance*
  - $1,000 academic coursework stipend
  - $300/month (some students in high cost cities determined by CAPES receive $700/month)
  - Round-trip airfare stipend

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IIE's Role

- Partner with IEPs and host universities on program implementation
- Monitor student progress through periodic reporting
- Provide J-1 visa sponsorship.
- Liaise with students on BSMP policy and visa sponsorship.
- Pay for tuition, mandatory fees, room, board, Intensive English books, and insurance on behalf of the grantees. (Please send all invoices to BrazilEnglishPayment@iie.org.)
- Interact with CAPES in Brazil, Brazilian Embassy in Washington and Consulates around the country to ensure program success.

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IEP's Role

- Arrange for **standard-rate, shared-bedroom** housing.
- Arrange for a **21-meals-per-week** meal plan for the students.
- Secure insurance that meets the J-1 requirements.
- Help with third-party billing.
- Assist in reporting requirements for J-1 visa and sponsor requests
- Update IIE about students' academic progress.
- Basic academic and cross-cultural advising.
- Work to invoice to IIE or waive application fees and deposits.

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Pre-Academic Program Policies

- **Academic Expectations:** Grantees are required to fully participate in, maintain a full-time status and good standing, and meet the academic requirements of their Intensive English Program. Grantees may not enroll in online coursework. IIE will monitor progress with the help of IEP Staff.
- **Travel:** Domestic travel during English programs is permitted provided it does not negatively impact the grantee's progress. International travel is discouraged unless it is an emergency.
- **Dependents:** At no time during a grantee's intensive English program may dependents accompany them. There are no exceptions to this policy.
- **Reimbursements:** Generally, IIE cannot provide students with direct reimbursement.
- **Work:** Grantees are not permitted to work (earn outside income) during their pre-academic program.

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Financial Confirmation Letters

- Individual letters outlining the students' scholarship coverage and confirming payment by IIE
- Cover the dates listed in the TOA. Grantees who arrive before the TOA arrival date are responsible for their own fees.
- Scholarship doesn't cover fees due to negligence (damage to room, lost keys, lockout fees, etc.)

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Break Periods

IIE

- Will pay room, board and insurance for grantees, where available.
- May issue small stipends to students to cover some expenses.

IEP

- Direct students to the appropriate office to arrange for room, board and health insurance.

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Academic Admissions

- Late Spring: Students complete Common Application
- Early-mid summer: IIE applies the students to the target academic institution
- Late summer-early fall: Academic Addendum to TOA issued
- **IIE will issue you more information about this in the coming months**

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How You Can Help

- Encourage students to interact with peers of different backgrounds and nationalities
- Incorporate coursework on how to write a college essay and how to write resumes into IEP coursework
- Incorporate STEM vocabulary and topics into English language instruction
- Connect students to tutoring services
- Begin coordinating with academic admissions office

BSMP English Programming Questions & Contacts

Main Contact for Students:
BrazilLTEspring@iie.org

Finances and Payments:
BrazilEnglishPayment@iie.org

Transition to Academic & Transfer Requests:
BrazilLTE_Academic@iie.org

Health Care & Insurance:
BSWBInsurance@iie.org

Immigration Documents & Questions:
BSWBImmigration@iie.org

Contacts for Host Institutions:

Lisa Savčak, Program Officer II*
lsavcak@iie.org
646-308-8862

Carolyn Marino, Program Officer*
cmarino@iie.org
212-984-5505

*You are welcome to include us on messages to students, but please remember to BCC!

http://www.iie.org/en/Programs/Brazil-Scientific-Mobility